

MEMO

To : Menara TA One Occupants/Tenant
From : TA Property Management Department
Date : 8th November 2023
Subject : Menara TA One Building Façade Painting Works

Reference is made to the above matter.

Please be informed that there will be building façade painting works as per the schedule appended below:

Date : 9th November 2023 - 31st December 2023
Time : 7.00 am to 7.00 pm

We kindly advise all tenants and occupants to keep their office windows locked to prevent any water splashes from seeping into your respective units during the cleaning process prior to the painting works.

Should there be any further enquiries, please contact us at 03-2072 1277 ext. 7801.

We apologise for any inconvenience this may cause and thank you in advance for your kind cooperation on this matter.

Note: This is a computer-generated document. No signature is required.