

MEMORANDUM

To : Tenants of Menara TA One
From : TA Property Management Department
C.C. : -
Date : 21st August 2019
Subject : Closure of Lift Access at Level 11 for Renovation Work

Dear esteemed occupants of Menara TA One,

Reference is made to the subject above.

Kindly be informed that lift access to Level 11 will be **closed from 6.00 pm, 23rd August 2019 to 6.00 pm, 26th August 2019.**

To access Level 11 during the closure period, occupants are advised to use the lifts at Level 12. Staircase doors will be opened during the transition period to provide access to the said floors. However, direct access to Level 11 from other floors using the lift is only available using the service lift (Lift 15).

During this time, we would like to apologize for any inconvenience caused. We thank you in advance for your patience and full cooperation.

Should there be any further enquiries, please contact us at 03-2072 1277 ext. 7801.

Note: This is a computer-generated document. No signature is required.