

MEMORANDUM

TO : TA GROUP OF COMPANIES – STAFF & REMISIERS AT MENARA TA ONE
FROM : TA PROPERTIES SDN BHD - PROPERTY MANAGEMENT DEPARTMENT
DATE : 12th JULY 2016
RE : CORRIDOR RENOVATIONS – ELECTROMAGNETIC LOCKS

As per our earlier memo dated 27th May 2016, we are pleased to inform you that the electromagnetic locks for the fire escape stairwells have been installed. The activation of these locks will be on the **18th of July 2016 (Monday)**.

These locks will keep the fire escape stairwell doors locked at all times, but will be automatically released in the event of a fire or emergency.

We would like to highlight again that the electromagnetic locks are meant to create a secure environment for our staff and remisiers by preventing unauthorized access to the office floors.

Should you require further clarification, kindly contact the Property Management Office at 03-20721277, Ext 7807.

Thank you.

Yours faithfully,
TA PROPERTIES SDN BHD



EUSOFFE CHUA
Head, Group Property Management