

MEMORANDUM

To : Tenants / Staff / Remisiers TA Group
From : TA Property Management Department
C.C. : -
Date : 14th August 2017
Subject : Lift Lobby Floor Hacking and Tiles Replacement

To replace the damaged floor tiles of the lift lobby, contractor will be hacking and installing the floor tiles as per schedule below:

Date	Level	Time
15 th August 2017 (Tuesday)	15	9.00pm – 6.00am
16 th August 2017 (Wednesday)	15	9.00pm – 6.00am
17 th August 2017 (Thursday)	15	9.00pm – 6.00am

During this period, the contractor will be working at the lift lobby area. Noise, dust and debris are expected.

Should there be any further enquiries, please contact us at 03-2072 1277 ext. 7801.

We regret any inconvenience caused.

Note: This is a computer generated document. No signature is required.