

**MEMO**

**To : All Occupants of Menara TA One**

**From : TA Property Management Department**

**Date : 16th January 2021**

**Subject : Confirmed COVID-19 Case**

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Reference is made to the above matter.

The Building Management has been informed that one (1) positive Covid-19 case was reported at 20th floor of Menara TA One yesterday at 11.10pm. The patient was last seen entering the building on last Wednesday (13th January 2021) and has not been into this building since then. All close contact to this person has undergone swab test immediately.

For the safety of the building occupants, the Building Management will perform a thorough sanitization on all common areas, lift lobbies, lift cars and toilets and pantries immediately. The Building Management will also be working closely with KKM to ensure that all SOPs are adhered to. We strongly advise all to comply with SOPs set by MOH/MKN such as wearing masks, practicing physical distancing, washing, and sanitizing your hands frequently to maintain good hygiene.

If you feel unwell with any of Covid-19 symptoms, we strongly advise you to immediately inform your Company and adhere to SOPs provided by KKM. Should there be any further enquiries, please contact us at 03-2072 1277 ext. 7801.

Thank you.

Yours faithfully  
For and on behalf of  
**Menara TA Sdn Bhd**

Note: This is a computer-generated document. No signature is required.