

MEMO

To : All Occupants of Menara TA One

From : TA Property Management Department

Date : 14th January 2021

Subject : Confirmed COVID-19 Case

The Building Management has been informed that two (2) positive Covid-19 cases were reported at Menara TA One today at the floors as below:

- i) Ground Floor
 - Individual last came into office on 14th Jan 2021 and movement is only confined to an indoor premise on ground floor. This person has been facilitated to leave the office premise immediately.
- ii) 32nd Floor
 - Individual last came into office on 12th Jan 2021 and has not entered this building since then. This person movement is only confined at ground floor and level 32.

All close contact to these individuals are required to undergo swab test immediately. For the safety of the building occupants, the Building Management will perform a thorough sanitization on all common areas, lift lobbies, lift cars, toilets and pantries immediately. The Building Management will also be working closely with KKM to ensure that all SOPs are adhered to.

We strongly advise everyone to comply with SOPs set by MOH/MKN such as wearing masks, practicing social distancing as well as washing, and sanitizing your hands frequently to maintain good hygiene. If you feel unwell with any of Covid-19 symptoms, we strongly advise you to immediately inform your Company and adhere to SOPs provided by KKM.

Should there be any further enquiries, please contact us at 03-2072 1277 ext. 7801.

Thank you.

Yours faithfully
For and on behalf of
Menara TA Sdn Bhd

Note: This is a computer-generated document. No signature is required.