

**MEMORANDUM**

**TO : ALL DEALER'S REPRESENTATIVES**

**FROM : THE MANAGEMENT**

**DATE : 26 OCTOBER 2020**

**RE : A) UPDATED APPLICATION TO OPEN TRADING ACCOUNT FORM  
B) CHANGES IN MONTHLY CLIENT'S STATEMENT OF ACCOUNT**

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As an ongoing effort to improve and simplify the process of opening of trading accounts and on the way our monthly Client Statement of Account is presented, we are pleased to inform the following changes:

**A) UPDATED APPLICATION TO OPEN TRADING ACCOUNT FORM - INDIVIDUAL**

To reduce multiple forms to be signed by clients and Dealer's Representatives, we have incorporated the eStatement form, the Electronic Share Payment (ESP) form and the Multi-Currency Trading forms into the new Application Form which now requires clients to sign only once.

**B) CHANGES IN CLIENT'S MONTHLY STATEMENT OF ACCOUNT**

We have completely revamped the presentation of clients' transactions in our monthly Client Statement of Account.

Purchases, Sales, Payments, Contras, Set-offs and other transactions are now presented separately. This makes every transaction easier to view.

Thank you.

