

## MEMORANDUM

**To** : TA Staff and Remisiers of Menara TA One  
**From** : TA Property Management Department  
**Date** : 22<sup>nd</sup> February 2019  
**Subject** : TA Gymnasium Official Opening Date & Access Card Activation

---

Reference is made to the above matter.

Kindly take note that the TA gymnasium at 11<sup>th</sup> floor will officially open on 4<sup>th</sup> March 2019 and the operating hours are as follows:

### **Opening Hours**

Monday to Friday 7:00am to 9:00am;  
12:00pm to 2:00pm;  
5:00pm to 10:00pm

Saturday & Sunday Closed

To ensure the safety of our gym users, an access card system has been installed at Menara TA One Gymnasium (11<sup>th</sup> Floor). Kindly bring along your turnstile card for activation process as follows:

**Location** : **Level 8 Property Management Office**  
**Date** : **26<sup>th</sup> February 2019 onwards**  
**Time** : **10.00am – 5.00pm**

### **TA Staff**

For those of you who would like to access the gym, kindly bring along your turnstile card and Staff Card for verification purpose.

### **TA Remisier**

Remisiers who are interested to access Gym, kindly contact Ms Chai at extension 9213 for further clarification.

Should there be any further enquiries, please contact us at 03-2072 1277 ext. 7801.

*Note: This is a computer-generated document. No signature is required.*