

MEMORANDUM

To : Tenants / Staff / Remisiers of Menara TA One

From : TA Property Management Department

C.C. : -

Date : 16th November 2018

Subject : Toilet, Pantry and Lift Lobby Wall Upgrade at Menara TA One

Dear esteemed occupants of Menara TA One,

In an effort to provide a better environment to our occupants, Menara TA One will undergo upgrading works in specific areas, including washrooms, pantries and lift lobby walls

The upgrading work will take place between **17 November 2018 to 17 November 2019**.

As it will be executed in stages, the Management will notify the affected floors accordingly.

During this time, we would like to apologise for any inconvenience caused. We thank you in advance for your patience and full cooperation.

Should there be any further enquiries, please contact us at 03-2072 1277 ext. 7801.

Note: This is a computer-generated document. No signature is required.