

**M E M O R A N D U M**

**TO : ALL STAFF AND REMISIERS**

**FROM : THE MANAGEMENT**

**DATE : 6<sup>th</sup> FEBRUARY 2017**

**SUBJECT : MENARA TA ONE - TEMPORARY SHUTDOWN OF POWER SUPPLY**

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Dear Employees at Menara TA One,

Please be informed that the management has scheduled a routine maintenance to be carried out in Menara TA One. Therefore, there will be a temporary shutdown of power supply in the building.

The details of the above mentioned shutdown are as follows:

- Date: 26<sup>th</sup> February 2017 (Sunday)
- Time: 12.00 am to 6.00 am

For further information, kindly contact our Maintenance Office at extension 7807.

We apologize for any inconvenience caused.

Thank you.

Note: This is a computer generated document. No signature is required.